

GRADUATE REQUEST FOR UCSB COURSE SUBSTITUTIONS FORM E

This form is to be used in order to request for the substitution of a course offered outside the Department for a Department Graduate Elective

Name:	Perm #
Phone:	e-mail:

Status:

<input type="radio"/> MA/PhD enrolled	<input type="radio"/> MA completed	<input type="radio"/> Advanced to Candidacy	<input type="radio"/> ABD
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Requirement governing the petition:

- MA PhD

Student's chosen sub-fields _____

A. # of graduate sub-field electives offered in the department during the period under consideration _____

B. # of graduate sub-field electives necessary _____

C. # of graduate sub-field electives taken in the Department _____

D. # of graduate sub-field electives petitioned _____

E. # of uncontested sub-field electives that may be petitioned, computed as:
 $E = B - (A - 1) = \underline{\hspace{2cm}}$

If D is greater than E, then a memo of justification is necessary along with the faculty advisor's signature. If D is less than or equal to E, neither memo nor signature is required.

Non-departmental course to be considered:

Department _____

Course name and number _____

Year taken _____

Grade _____

Sub-field the course is intended to satisfy _____

Note to the Student: please attach the syllabus for the course taken.

Student Faculty advisor's signature:¹



Faculty Graduate Committee: _____ Approved _____ Approved with Conditions _____ Denied

Comments from the Committee:

Faculty Graduate Advisor _____ Date _____

Final Action by Department Chair: _____ Approved _____ Approved with Conditions _____ Denied

Comments from Department Chair:

Department Chair _____ Date _____

¹ Faculty signature does not approve the request; it only attests to consultation with the petitioning student.

Please return to the Chicana and Chicano Studies Graduate Affairs Office in South Hall 1722.